



SKAMANIA EMERGENCY MEDICAL SERVICES & RESCUE

SKAMANIA COUNTY PUBLIC HOSPITAL DISTRICT

253 SW First Street | PO BOX 338 | Stevenson, Washington | 98648

Office: 509-427-5065 Fax: 509-427-2767 Email: info@skamaniaems.com

Request for Qualifications

Engineering, Architectural and Design Services

PROJECT: Station 7-1, Critical Infrastructure Upgrades

Introduction

Skamania County Public Hospital District (“DISTRICT”) is soliciting Statements of Qualifications from qualified firms or teams to provide engineering, architectural and related design services for a multi-phase project located in Stevenson, Washington. The DISTRICT intends to select a qualified firm in accordance with RCW 39.80 – Procurement of Architectural and Engineering Services.

This Request for Qualifications is intended to identify firms with demonstrated experience delivering time-sensitive engineering projects, working with rural emergency service organizations or special purpose districts, working with projects subject to local or state government funding and who demonstrate strong interdisciplinary coordination and capabilities.

Project Overview

The project will be delivered in three -phases with the potential for phase or task-order authorization. Phases are described herein, although notice is given that Phase I of the project is critical to operational continuity and schedule is prioritized by the DISTRICT. Additionally, all phases, and particularly Phase II and Phase III are subject to cancellation or modification depending on the DISTRICT successfully funding its capital infrastructure needs.

Phase I: Ambulance Bay Apron Replacement (Critical)

Phase I consists mostly of engineering services related to the replacement of the ambulance bay apron. Work may include but is not limited to civil and structural engineering, pavement, slab and subgrade elevation, drainage and utility coordination, site access and construction phasing, code and regulatory coordination to address ADA compliant sidewalks and approaches, construction documents suitable for permitting and bidding.

Phase II: Multidisciplinary Facility Coordination

Phase II consists of interior renovations related to replacement of doors, flooring, windows, roofing and other interior or exterior improvements designed to protect the DISTRICTS critical infrastructure and improve efficiency in operations.

Phase III: Facility Renovation/Addition (Future Phase)

Phase III may include similar professional services for a mid-scale renovation and addition of the existing facility. Services anticipated include but are not limited to architectural and engineering services potentially encompassing design, structural, mechanical, electrical and plumbing engineering, integration with existing facility systems, code permitting, and coordination with authorities having jurisdiction. Results from this phase, once completed will be used to source funding mechanisms for project completion.

Procurement Method

Selection will be conducted using a qualification-based selection process. Statements of Qualifications will be reviewed using the following criteria.

1. Relevant experience (healthcare, emergency services and rural facilities).
2. Interdisciplinary Coordination.
3. Qualifications and experience of key personnel.
4. Demonstrated success with time-critical engineering projects.
5. Availability and capacity of firm to perform work and meet schedule demands.
6. Past performance and references.

Minimum Documents to be Included with a Statement of Qualifications

Each firm submitting a SOQ must provide, at a minimum, the following documents:

1. A cover letter identifying the firm, the project and summarizing the fit of the firm in relationship to the proposed project. It must include a profile of the firm to include year established, legal structure, size of firm, and areas of expertise or focus. This letter must be signed by a principal or authorized representative.
2. A report or outline detailing 3 to 5 representative projects including the project name, location, client, project type, the firm's role and a description emphasizing the relevance to the DISTRICTS project scope.
3. Short resumes for the firms' key personnel and proposed project team, including their roles, professional licenses, years of experience and relevant project experience.
4. A list of 3 to 5 professional references, including the name, title and organization, phone number and email.

Anticipated Schedule

RFQ Issued	January 26, 2026
Questions Due	February 13, 2026
Statement of Qualifications Due	February 25, 2026
Selection/Notice of Intent/Begin Contract Negotiations	March 11, 2026 (target date)
Final Contract Documents Executed	by April 8, 2026 (target date)

General Conditions

To maintain efficiency, the DISTRICT may short-list firms and conduct interviews at their discretion. The DISTRICT reserves the right to reject any and all submittals. Publication of this RFQ does not commit the DISTRICT to award a contract, begin or complete any of the associated phases. Costs associated with submitting a Statement of Qualifications are the sole responsibility of the submitting firm.

Point of Contact

Questions regarding this RFQ should be submitted to Ann Lueders, Superintendent via email (preferred) annlueders@skamaniaems.com or via phone to 509.427.5065